

## **www.NJCEUcenter.com PRIVACY POLICY**

We take your privacy interests seriously. Information (as defined in the CEU Center TERMS) and certain other data, such as your IP address ("Data"), about you is subject to our "Privacy Policy." By using the Service you agree to and consent to the collection and use of your Information and Data by Company. We may collect non-personally identifiable information about you in a number of ways, including tracking your activities through your IP address, computer settings or most-recently visited URL. We may also ask you to provide certain non-personally identifiable information about yourself, such as your age, gender, etc. We do not collect any personally identifiable information about you unless you voluntarily submit such information to us, by, for example, creating a "username." The types of information that may be requested include your name, location, date of birth, e-mail address, and postal code.

When you use the Service we might insert some instructions on your computer or mobile device. These instructions will be in the form of a 'cookie' or similar file. Cookies are small pieces of instruction stored on your hard drive or device, not on our site. Cookies may help you navigate the Service as easily as possible. We may use cookies to deliver content and/or information specific to your interests and to prevent you from reentering your username and password each time you access the Service.

We typically use the Information and Data you provide us to improve the design and performance of the Service. We may use your Information and Data to deliver to you, among other things, advertising, promotions and other material from Company. The Information may also be used to contact you when necessary, and to deliver or assist in delivering information regarding the Service. You may "opt out" of receiving emails from Company by contacting us at 908-637-8557 or emailing us at [Webmaster@NJCEUcenter.com](mailto:Webmaster@NJCEUcenter.com).

We will not share your personally identifiable information with third parties for the purpose of delivering third party advertising to you. We may, however, provide access to the Information and Data to third parties that assist us in the operation and delivery of the Service, and/or in the delivery of notifications regarding the Service. We will take reasonable steps to require such third parties to comply with the terms of this Privacy Policy. We may also share general information about users of the Service (e.g., the number of users interested in specific CEU courses) with third parties without disclosing the users' identities as individuals in order to inform third parties about the types of people that utilize the Service. You hereby authorize us to share the Information and Data with third parties for the purposes stated herein.

We may also disclose your Information and Data if, among other things, we are required to do so by law or if acting with a good faith belief that such disclosure is reasonably necessary to: (1) comply with legal process; (2) enforce the TERMS; (3) respond to claims that any Content violates the rights of third parties; (4) respond to your requests for customer service; or (5) protect the rights, property or personal safety of Company, its users or the public.

The Service has physical, electronic and managerial procedures to safeguard and help prevent unauthorized access to the Information and Data. Although we take appropriate measures to safeguard against unauthorized disclosures of Information and Data, we cannot assure you that Information (including your personally identifiable information ) that we collect will never be disclosed in a manner that is inconsistent with this Privacy Policy.

The Service may contain links to other web sites. Third parties may display advertisements on the Service and on such web sites. We are not responsible for the privacy practices of such third parties or the content of such web sites.

We allow you to access and change or modify Information previously provided. One method of doing so is logging in with your username and password and changing the Information you previously provided us or deleting your username entirely. You may also e-mail us at [webmaster@NJCEUcenter.com](mailto:webmaster@NJCEUcenter.com) To protect your privacy and security, we will take reasonable steps to verify your identity before granting access or making changes or modifications. Unfortunately, we cannot always ensure that such changes or modifications will be reflected in all iterations of your Information as previously stored.

Please remember that any information that you disclose on a website that is part of the Service may become public. You should exercise caution when deciding to disclose your personally identifiable information.

This Privacy Policy is governed by and incorporated by reference into the CEU Center TERMS available at [www.NJCEUcenter.com](http://www.NJCEUcenter.com), and should be interpreted consistent therewith. If you have any questions about this Privacy Policy, please contact us at 908-637-8557, and we will attempt to remedy any and all problems.